

# Service-to-School Agreement



Please complete and return to school by **August 29, 2025**.

Saint Ann Catholic School parents are asked to volunteer to help with school life and special activities. Volunteering helps stitch together our community and is crucial to the success of many school functions and events. Most Kindergarten through eighth grade families fulfill this obligation by serving at least 30 hours of service each school year, or 15 hours for a single-parent family. **In order to ensure that our annual major fundraiser, the Fall Festival (9/27/2025), is adequately staffed, a minimum of 5 hours (3 hours for single parent) of a family's service hours must be dedicated to volunteer work in preparation for, during, and/or after the event.**

Parents/guardians will be billed for any outstanding hours at the end of the year at the rate of \$10/hour, with unfulfilled Fall Festival volunteer hours billed at \$20/hour. Hours can be submitted via an email or Excel spreadsheet, but must include the date of service, name of person performing service and number of hours served. ALL Families are required to submit hours served. NO hours are automatic. This is not a requirement for preschool families.

Please choose option #1 or #2, below.

## **OPTION #1:**

My family will commit to serving **30 hours** (or 15 hours for a single-parent household) of volunteer work to the school, **of which at least 5 hours (3 hours for single parent household) will be dedicated to the Fall Festival**. We will submit a record of all our volunteer hours to the school office.

\_\_\_\_\_  
Print parent/guardian name

\_\_\_\_\_  
Parent/guardian signature

## **OPTION #2:**

My family is unable to fulfill service-to-school volunteer hours and will instead make a contribution of \$350 (\$180 for a single-parent household) to Saint Ann Catholic School.

\_\_\_\_\_  
Print parent/guardian name

\_\_\_\_\_  
Parent/guardian signature

## **Diocesan Volunteer Requirements**

Volunteers who work directly with the Saint Ann Catholic School students must undergo a background check and attend the "Protecting God's Children" seminar. The Diocese of Arlington has put these measures in place to help protect our young people from the danger of abuse. For more information and forms, visit the school office or contact Kristin Garesché at 703-525-7599 or [kgaresche@stann.org](mailto:kgaresche@stann.org), to receive additional information.